



A S L A

**AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS**  
**UPSTATE NEW YORK CHAPTER**  
 Executive Committee Meeting Minutes  
**Date:** March 21, 2008  
**Place:** Teleconference

<b>ExComm Member /Office</b>	<b>Present</b>	<b>Absent</b>
Mike Haas, President (V)	<input type="checkbox"/>	
David Cutter, Immediate Past President (V)	<input type="checkbox"/>	
Dick Powell, Trustee (V)	<input type="checkbox"/>	
David Kenyon, VP for External Affairs (V)	<input type="checkbox"/>	
Darryl Jones, Treasurer (V)	<input type="checkbox"/>	
Joy Kuebler, Secretary (V)		<input type="checkbox"/>
Greg Robinson, VP for Program Services (V)	<input type="checkbox"/>	
Nicole Lipp, VP for Communications & Information (V)	<input type="checkbox"/>	
Brit Bassinger, At Large Member (V)		<input type="checkbox"/>
Doug McCord, At Large Member (V)		<input type="checkbox"/>
William Christopherson, At Large Member (V)	<input type="checkbox"/>	
<b>Non Voting Members</b>		
Rick Rivers, TRO (NV) / Aria Camaione-Lind	<input type="checkbox"/>	
<b>Student Committee</b>		
Mary Mcquiggan (Cornell) NV		<input type="checkbox"/>
Kasey Toomey (Cornell) NV		<input type="checkbox"/>

- 1.0. CALL TO ORDER:** The Executive Committee meeting was called to order at approximately 8:30 AM.
- 2.0. PRESIDENT’S COMMENTS:**
  - 2.1.** Joy Kuebler was ill therefore previous meeting minutes not reviewed
  - 2.2.** Steve Lauzen appointed to a two (2) year term as an at-large member replacing Brit Bassinger.
- 3.0. PRESIDENT’S REPORT**
  - 3.1.** The George J. Albrecht Memorial Lecture, April 21, 2008  
 Ethan Carr, Associate Professor  
 University of Virginia School of Architecture  
 Parks and Their Public: Planning and Ideology in U.S. National Park Design  
 4:30 pm - Marshall Hall Auditorium
  - 3.2.** NYUASLA Excom Mtg to follow lecture and reception.

- 3.3. Dick Powell, Mike Haas and Dave Cutter are planning to attend National Lobby Day/President's Conference in Washington D.C. May 8<sup>th</sup> – May 11<sup>th</sup> 2008. Anyone else interested in attending should notify Mike. The conference will include a training session regarding the Chapter Operations Workbook (C.O.W.).
- 3.4. National ASLA is seeking input in regards to any additional issues that should be covered as part of Lobby Day.
- 3.5. New York State Lobby Day is scheduled for Tuesday April 29<sup>th</sup> 2008 in Albany. Mike Haas, Dick Powell and Bill Christopherson plan to attend. There will be a C.E.U session in the morning with lobbying to occur in the afternoon.
- 3.6. Mike Haas may serve as a juror for the Landscape Beautification Awards in Albany on March 26<sup>th</sup>.

#### **4.0. TREASURER'S REPORT**

- 4.1. Darryl gave a verbal state of the budget report.
- 4.2. Darryl, Ed, and Doug are coordinating regarding June conference. There are some questions in regards to speaker costs.
- 4.3. Contract with TRO was signed last month (February)
- 4.4. TRO Newsletter editing, layout, design, clerical proposal (27hrs = \$1655, + 12hrs for calls, research, write articles = \$2435 total)
- 4.5. LABASH checks have been mailed to ESF and Cornell.
- 4.6. NYUASLA should look for opportunities to profit from NYUASLA sponsored CEU events.

#### **5.0. VICE PRESIDENTS REPORT:**

##### **5.1 EXTERNAL AFFAIRS VP (Dave Kenyon)**

###### **5.1.2 Student Affairs:**

- Dave Kenyon has contacted Erin Cole regarding ESF student Liaison position. She expressed interest, Dave will follow up and confirm.
- Dave Cutter nominated Laurene Gilbert; a colleague from Cornell to serve as student liaison with the Cornell students. Dave Kenyon to follow up with Laurene.
- Still awaiting articles from ESF and Cornell student reps documenting trip to LABASH08 in Guelph. This was an agreed to condition in return for financial support from NYUASLA.
- Friday April 11<sup>th</sup> 2008 is the annual ASLA student Honor and Merit Awards Competition at ESF. Three to four jurors will be needed, lunch is provided with presentations to occur in the afternoon.

###### **5.1.3 NYSCLA**

- Rich Gibney is the new President of NYSCLA. Doug McCord is now serving as a NYSCLA board member. Ed Olinger is leaving the NYSCLA board and Andy Hart is the new treasurer.
- NYSCLA is still looking for downstate representatives to fill out the board, preferably from New York City.

##### **5.2 PROGRAMS VP (Greg Robinson)**

###### **5.2.1 June Conference**

- Greg Robinson attended 3/20/08 meeting in Rochester to coordinate June conference.

- Friday 3/28/08 call for presenters to go out. Andy Hart will coordinate and is looking to hear back by April 18th.
- Next coordination meeting in Rochester Thursday April 24th.
- Clarion Hotel contract should be forwarded from Doug McCord to Darryl.
- Ed Olinger is the designated “budget man” for the June Conference. Ed to forward perspective budget to Darryl.
- Presenters will not get paid but will be receive complimentary meals.
- ASLA should cover Susan Cahill’s costs.
- Call for papers to go out with Upstate Landscapes Express (ULE), follow-up emails preferred.

### **5.3 COMMUNICATIONS VP (Nicole Lipp)**

#### **5.3.1 Newsletter**

- TRO and communications committee shall produce March issue of the newsletter.
- Marshall Goff will produce a commemorative edition for June.
- We still owe sponsors an issue from 2007. we did three issues in 2007, sponsors paid for four. The plan is to make that issue up in 2008 with March issue.
- Expecting company profile from Apel Osborne.
- Dick Powell to author an invasive species article.

#### **5.3.2 ULE**

- We should take the opportunity to promote Lobby Day in ULE.

### **6.0. ACTION ITEMS**

- 6.1.** Dave Kenyon to contact Erin Cole for ESF Student Liaison position and Laurene Gilbert for the Cornell Student Liaison position.
- 6.2.** Dave Kenyon to follow up with students regarding LABASH articles.
- 6.3.** Please notify Mike Haas of any planned National Landscape Architecture Month (NLAM) activities
- 6.4.** Each Ex Comm member needs to make a contact at a local school to begin NLAM initiative.
- 6.5.** Press release for newspapers regarding NLAM.
- 6.6.** Doug to forward to Darryl Clarion Hotel contract for June conference.
- 6.7.** Ed Olinger to forward perspective June conference budget to Darryl.
- 6.8.** Dave Kenyon to forward June conference information to Ellen Parker (APA)
- 6.9.** Nicole or Joy to send roster list to Doug.
- 6.10.** Doug will send out a draft copy of the committee invite.

**ADJOURNMENT/NEXT MEETING:** The business meeting was adjourned at 10:30 AM. The next conference committee meeting is tentatively scheduled for April 21<sup>st</sup> in Syracuse.

*Please Notify The Secretary In Writing Of Any Exceptions Taken To These Minutes Within Five (5) Working Days, After Which These Minutes Will Be Considered Final And Posted To The Chapter Website As The Official Record Of Our Business Meeting.*

Respectfully Submitted,

---

Joy Marie Kuebler, Chapter Secretary

Enc.

*Distribution: ExComm/Guests/ESF+CU FLA Chairs/Chapter Website*